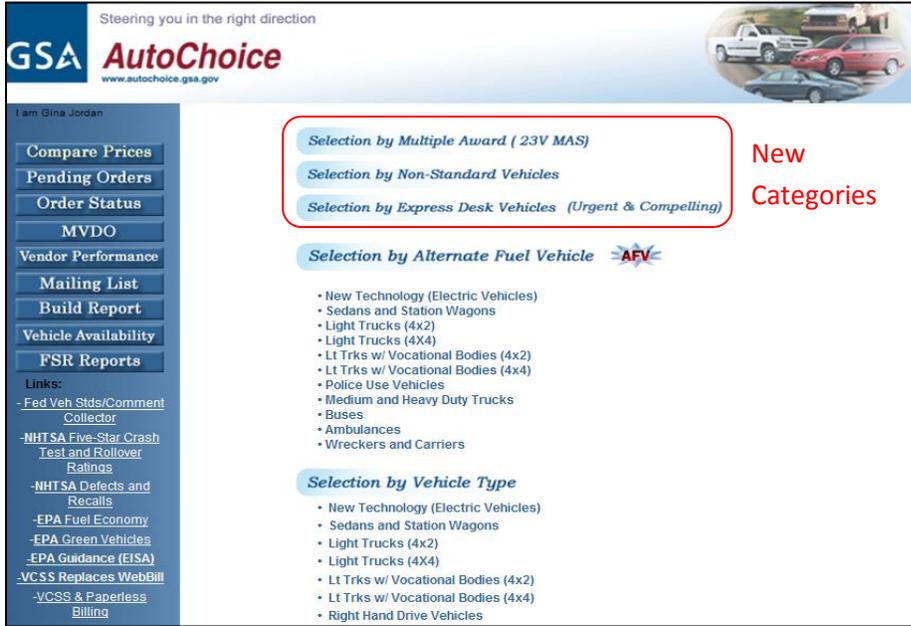


AutoChoice will have a new stream-lined main-menu with new selections for our Multiple Awards Schedules (MAS) program, Non-Standard vehicles program and Express Desk program.



AutoChoice provides an explanation of each of the new programs and the documentation that customers are required to provide for each type of purchase.

Multiple Award Schedules:

<p>Selection by Multiple Award (23V MAS)</p> <p>Customers contract with pre-approved vendors and benefit from "most-favored customer" pricing with GSA Schedules (also referred to as Multiple Award Schedules (MAS) and Federal Supply Schedules (FSS). Please refer to the Order Placement Procedures for MAS letter explaining the procedures.</p> <p>Schedule 23V: This Schedule offers a wide variety of specialty vehicles and accessories:</p> <ul style="list-style-type: none"> • Fire Fighting Apparatus and Attachments • Law Enforcement Vehicles and Attachments • Special Vocational Vehicles and Attachments • Construction Equipment and Attachments • Snow Maintenance Equipment • Aircraft Ground Support Vehicles and Equipment • Unfitting Services • Low Speed Vehicles • Trailers and Attachments • Tires • Leased Heavy Duty Vehicle and Accessories • Automotive Body and Repair Services 	<p>Selection by Multiple Award (23V MAS)</p> <p>Instructions:</p> <p>1. Once you are done uploading files, please certify that you have uploaded the required documents by clicking on the below choices :</p> <ul style="list-style-type: none"> <input type="checkbox"/> eBay Posting Printout (required) <input type="checkbox"/> eBay List of vendors who responded (required) <input type="checkbox"/> Request for Quotes and Amendments (required) <input type="checkbox"/> Vendor Quotes (required) <input type="checkbox"/> Source Selection Recommendation (required) <input type="checkbox"/> Other Documentation <input type="checkbox"/> Justification for Other than Low Offeror (if applicable) <p>*For DOD, Add JUSTIFICATION FOR ONLY ONE OFFERER MIPR/MIPR Acceptance (required)</p> <p>2. You may load multiple files; however, the combined size of all MAS files cannot exceed 4 megabytes. Filename will be converted to acceptable system files. All Special characters will be removed. Valid Filename characters would be "ABCDEFGHIJKLMNOPQRSTUVWXYZ1234567890_"</p> <p>3. File types supported include Word, Excel, Text, PDF, jpeg, etc.</p> <p>4. Editing the file requires re-uploading the edited file to replace the original file. All uploads of previously loaded files will over-write the previous file.</p>
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Non-Standard Vehicles:

<p>Selection by Non-Standard Vehicles</p> <p>GSA Automotive can help you customize any non-tactical vehicle and provides project planning, design, build, and project management through delivery of your customized vehicle. Contact our Engineering Division for additional details, please call the CARS line at (703) 605-CARS (2277). Surcharge is 10% for the first vehicle and 1% for additional vehicles of the same type.</p>	<p>Selection by Non-Standard Vehicles</p> <p>Instructions:</p> <p>1. Once you are done uploading files, please certify that you have uploaded the required documents by clicking on the below choices :</p> <ul style="list-style-type: none"> <input checked="" type="checkbox"/> Technical Specification (required) <input checked="" type="checkbox"/> Inter-Agency Agreement (required) <input checked="" type="checkbox"/> MIPR/MIPR Acceptance (required DOD) <input checked="" type="checkbox"/> Other Documentation (as applicable)
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Express Desk:

<p>Selection by Express Desk Vehicles (Urgent & Compelling)</p> <p>The Express Desk processes vehicle orders for government agencies with urgent requirements. Agencies must justify the urgent and compelling reasons for using the Express Desk instead of waiting for the normal procurement cycle and delivery time to take place.</p> <p>Prices will generally be higher than the established contract prices because the vehicles are purchased from a dealership and not directly from the manufacturer. Rules and guidelines governing the Express Desk:</p> <ul style="list-style-type: none">• GSA is the mandatory source for non-tactical vehicles.• GSA by regulation MUST seek three sources of competition for the procurement.• GSA encourages customers to recommend the names of dealers within the delivery area to be solicited by GSA. Please advise GSA of the names, addresses, phone numbers and dealer contacts with the requisition. There is no guarantee that a suggested source will receive a contract award.• Customers should NOT negotiate terms and conditions with a potential contractor prior to sending in a requisition to GSA.• After being advised by GSA about the price and any exceptions or clarifications covering the vehicle(s) solicited, agencies must expedite final decisions. Dealers will generally not hold vehicle(s) more than 48 hours.• The government's payment terms are always NET 30 days upon receipt of a proper invoice.• The GSA surcharge for Express Desk orders is one percent, except during August through September, when the surcharge is five percent.	<p>Selection by Express Desk Vehicles</p> <p>Instructions:</p> <ol style="list-style-type: none">1. Once you are done uploading files, please certify that you have uploaded the required documents by clicking on the below choices :<ul style="list-style-type: none"><input checked="" type="checkbox"/> Justification for Urgent and Compelling (required)<input type="checkbox"/> Source List (if applicable)<input type="checkbox"/> Sole Source Justification (if applicable)<input checked="" type="checkbox"/> Other Documentation<input type="checkbox"/> MIPR/MIPR Acceptance (required DOD)2. You may load multiple files; however, the combined size of all MAS files cannot exceed 4 megabytes. Filename will be converted to acceptable system files. All Special characters will be removed. Valid Filename characters would be "ABCDEFGHIJKLMNOPQRSTUVWXYZ1234567890_".3. File types supported include Word, Excel, Text, PDF, jpeg, etc.4. Editing the file requires re-uploading the edited file to replace the original file. All uploads of previously loaded files will over-write the previous file.
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For more information or assistance, please contact the Program Office at Vehicle.Buying@GSA.GOV or 703-605-CARS (2277).