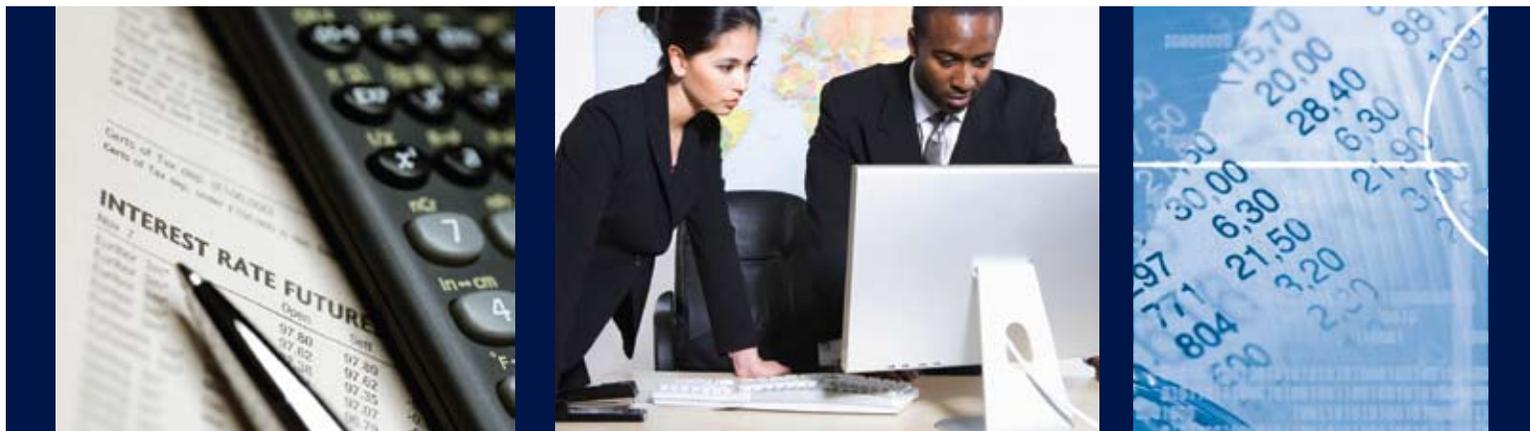


Assisted Acquisition Services

Innovation—Service—Value—Acquisition Excellence



Acquisition Management

We deliver value through acquisition, project management, and financial management excellence. We work with agency program, financial, contracting, and legal counsel to ensure your requirements are met on time, within budget, at reduced risk resulting in best value solutions. Our customized services are scalable and available when and where you need them. You choose the services and the level of support you need for your requirements—small or large, simple or complex:

- Requirement Analysis;
- Market Research/Acquisition Planning and Acquisition Strategy Development;
- Development of all acquisition documentation including: Performance Based Statements of Work/Statements of Objectives, Technical Evaluation Criteria, and Quality Assurance Surveillance Plans;
- Earned Value Management;
- Resolve Issues & Disputes;
- Manage Award Fee Evaluation Boards; and
- Contract and Financial Close-out

We ensure compliance with all applicable federal Acquisition Regulations, including your agency's specific acquisition and financial management policies.

Acquisition solutions may include the use of Government-wide Acquisition Contracts (GWACs), Multiple Award Contracts, GSA Schedules, Blanket Purchase Agreements (BPAs), and Single Award or Agency-Specific Contracts.

Financial Management

Our focus on financial management means you can be assured that your agency's money will be spent in accordance with your appropriation, authorization and bona-fide need. When we perform contract administration, we pay invoices upon your acceptance of goods and services. Funds expenditures are tracked and reported monthly to you with line-item detail.

"Excellent customer service is achieved by GSA/AAS' sole mission of acquisition and prompt response to all requests for assistance."

*Mary A.
NOAA, DOC*

"You guys pulled it off again. You guys are the BEST. Thanks for the great customer support and getting the job done. Your efforts helped put a lot of people's concerns including my own at ease here. Please pass this thanks on to everyone who had a part in making this happen."

*Michael M.
DSCP, DLA*



Program Management

Our trained staff consists of certified contracting, project management, and financial management professionals located throughout the United States, Europe, and Asia. We offer expertise in formulating and executing Information Technology and Professional Services acquisitions and projects, including, but not limited to:

- Systems Design, Development, Configuration, Integration, Implementation, Maintenance, and Training;
- Application Development and Deployment;
- Independent Verification and Validation;
- Risk Analysis and Security Plans;
- Systems Security;
- Hardware and Software Acquisition;
- Data Center Outsourcing and Disaster Recovery;
- SmartCard Technology;
- Call Center;
- Financial and Accounting Services;
- Program Management Services;
- Technical and Administrative Services;
- Logistics Services;
- Professional Engineering Services;
- Business Process Improvement and Reengineering; and
- Strategic Sourcing Solutions.

Contact Us

If you would like additional information, you may reach us by phone at (703) 605-3699 or by e-mail at assistedacquisitions@gsa.gov.

Federal Systems Integration and Management Center (FEDSIM)

Supporting agencies nationally and abroad, FEDSIM guides large, complex federal assisted acquisition Information Technology or Professional Services projects to successful completion. To learn more on how FEDSIM can work for your agency, please contact FAS Assisted Acquisition Services FEDSIM:

- Call: Main #: (866) 333-7561
 - DoD Agencies: (703) 605-3595
 - Civilian Federal Agencies: (703) 605-3594
- Or e-mail fedsim@gsa.gov

When you are ready to acquire assisted services through GSA, please call the nearest GSA assisted services location in the following major metropolitan areas:

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| ★ BOSTON, MA
(617) 565-5721 | ★ FT. WORTH, TX
(817) 574-4333 |
| ★ NEW YORK CITY, NY
(212) 264-6949 | ★ DENVER, CO
(877) 734-8387 |
| ★ PHILADELPHIA, PA
(215) 446-5055 | ★ SAN FRANCISCO, CA
(415) 436-8202 |
| ★ ATLANTA, GA
(404) 331-3175 | ★ WASHINGTON, DC
(202) 708-8100 |
| ★ CHICAGO, IL
(618) 622-5801 | |