

Your Everything Solution for Furniture and Furnishings

Learn more at www.gsa.gov/totalfurnitureolutions



For fast, flexible, cost-effective procurement, turn to GSA's Multiple Award Schedules (MAS) — meet your acquisition challenges while achieving your mission's goals.

Speed – Shorten procurement lead-times and reduce your administrative burden and costs with quick and easy access to thousands of pre-qualified, industry leading contractors.

Selection – Compete among a vast selection of expert service and product providers to meet your mission needs from the largest, most reliable government procurement source.

Flexibility – Tailor RFQs and orders to your unique purchasing requirements and negotiate pricing below our ceiling rates to fit your specific needs and budget.

Efficiency – Streamline contracting while maintaining FAR compliance when you issue orders directly to pre-qualified contractors.

Value – Simplify your procurements by tapping into our pool of proven sources that have already been determined responsible and technically capable — at fair and reasonable prices.

Transparency – Leverage a suite of eTools that help identify qualified, small business contractors and maximize competition.

Manage Your Procurement – Your agency contracting officer will retain control of your procurement including requirements development, evaluation and award of the order.



At GSA, we pride ourselves in offering you the largest selection of furniture and furnishings. In cooperation with our commercial partners, we are the one-stop shop for all your furniture and furnishing solutions. We continue to be the government's preferred source of commercial products and services, offering you the best value while we consistently strive to exceed your expectations.

Furniture-related products and services available from GSA include:

- Office Furniture;
- Packaged Furniture (including the packaged room, packaged office and packaged healthcare programs);
- Household and Quarters Furniture;
- Special-use Furniture;
- Floor Coverings;
- Furnishings; and
- Comprehensive Furniture Management Services (including project management, reconfiguration/relocation management, packaged environments, assets maintenance, furniture design/layout and assets management).

GSA is committed to providing solutions that meet both your requirements and your budget. Whether your requirement is bachelor housing, traditional office space, patient rooms, or any other furniture-related service, GSA and America's leading furnishing suppliers will deliver an integrated solution to maintain your quality work environment.

GSA offers more choices and more ways to help enhance your work environment, as well as improve the productivity and quality of life for you and fellow employees. We can provide you with turnkey service in the areas of project management, inside delivery and site coordination, on-site furniture installation and cleanup. Along with contracting expertise, we offer

market research, technical requirements development, performance evaluation criteria, order placement, dispute resolution, as well as quality furnishings at significant discounts.

The GSA Multiple Award Schedules (MAS) program is the largest and most comprehensive acquisition vehicle available to the federal government. GSA MAS contracts offer your agency complete, state-of-the-industry products and services designed to meet today's workspace challenges. These contracts are created to help agencies like yours comply with daily operational requirements. Though GSA has already negotiated fair and reasonable pricing, ordering activities can seek additional discounts with MAS contractors before placing an order.

Furniture (www.gsa.gov/furniture)

Our variety of offerings include:

- Executive Conference Room Tables;
- Movable Filing Systems;
- Packaged Rooms (including lobbies, suites, recreational rooms, individual sleeping quarters, dorms and barracks, and lounges and day rooms);
- Packaged Offices (including office systems, conference rooms, training rooms, executive offices and classrooms);
- Packaged Healthcare including long-term care rooms, healthcare exam rooms, healthcare waiting rooms and healthcare offices);
- Household and Quarters Furniture (including patio tables and bunk beds);
- Special Use Furniture (including bookcases for a library or student desks for a classroom); and
- Miscellaneous Furniture (including security filing cabinets, safes and vault doors).

Furnishings and Floor Coverings (www.gsa.gov/furnishings)

We offer your agency an array of floor coverings and furnishings to warm up any work space, as well as related project-management services.

GSA's variety of offerings includes:

- Floor Coverings;
- Furnishings (including wall art, window treatments, and lamps); and
- Project Management (including support for the design, reconfiguration, relocation and increasing/downsizing of office space and similar facilities).

Comprehensive Furniture Management Services (www.gsa.gov/cfms)

Whenever your agency needs furniture-management and renovation-related services, look to GSA for the answer.

The following services are available:

- Reconfiguration/Relocation Management (which includes reorganizing, consolidating, warehousing and/or opening new facilities);
- Packaged Environments (for turnkey integrated solutions);
- Assets Maintenance (including restoring, repairing, renovating, reupholstering and cleaning office furnishings and equipment);

- Furniture design/layout (which includes furniture consultations, interior design and product specifications); and
- Assets Management (which includes warehousing, furniture inventory services and computer-aided facility management systems).

Our full-service Integrated Workplace Acquisition Center (IWAC) is poised to provide your agency with various levels of support unique to your requirements. You can choose full-service assisted acquisitions for large or complex requirements, or establish a Blanket Purchase Agreement (BPA) to fulfill recurring requirements while obtaining quantity discounts — thereby saving time and reducing paperwork. If you want to place orders for smaller quantities of furnishings and have limited contracting support, the National Stock Number (NSN) ordering program offers a perfect solution. These single-award contracts have already been competed, simplifying your ordering process.

For more information about furniture and furnishings solutions from GSA, please visit www.gsa.gov/totalfurnitureolutions or e-mail iwac.bd@gsa.gov.

GSA is the government's preferred source of commercial products and services, offering you the best value while we consistently strive to exceed your expectations.



Flexible and Scalable Procurement

Government agencies are located worldwide, and they range in size, function and buying preferences. Our goal is to help your agency identify the best acquisition tools for your needs.

Direct Access to Pre-Approved Contractors Online

The GSA MAS Multiple Award Schedules program establishes contracts with responsible contractors and negotiates ceiling rates for labor categories. The contracts are ready for federal government orders, saving time and effort over open market procurements. GSA's online tool, eLibrary, is a comprehensive information resource for GSA Multiple Award Schedules. The eLibrary allows users to search contracts by contractor name, contract number, Special Item Number (SIN), MAS number, and keywords. To learn more, visit www.gsaelibrary.gsa.gov.

Complete Solution

When your requirements cross multiple disciplines or combine services and products, the strength and diversity of the GSA MAS contractor community can rise to the challenge. Many contractors can provide total solutions for complex requirements across numerous schedules. Contractor Team Arrangements (CTAs) allow MAS contractors to create their own partnerships and to provide comprehensive solutions beyond the scope of their individual contracts. And just recently approved, a deviation to the FAR (FAR Part 51.1) now expands the authority of contractors to use GSA sources of supply, including GSA MAS contracts, GSA Global Supply and VA MAS contracts. To learn more, visit www.gsa.gov/far51deviation.

GSA Advantage[®]

GSA Advantage[®] is the federal government's premier online ordering system that provides 24-hour access to more than 17 million product and service solutions available from 16,000-plus GSA Multiple Award Schedules (MAS) contractors — as well as all products available from GSA Global Supply™. GSA Advantage! offers: FAR-compliant purchasing; direct contact with MAS contractors to increase procurement speed and efficiency; specified grouping of products and services; easy-to-use research capabilities that narrow results and compare features, prices and delivery options; and a streamlined online experience with instant online ordering. For those state and local government entities looking to simplify their procurement process, GSA Advantage! offers them the ability to use their own state or local government-issued charge card to access a wide variety of products and services solutions. It also provides customers with multiple payment options and online viewing of order status to ensure complete order. The Advantage Spend Analysis Program (ASAP) reporting tool is also part of GSA Advantage!; this tool serves several functions, including giving authorized users access to GSA Advantage! sales and statistical data, with the option of running valuable reports. To learn more about how GSA Advantage! can help you, visit www.gsadvantage.gov.

eBuy

eBuy is an online Request for Quote tool to receive information for highly complex, large quantity or big-ticket procurement requirements. eBuy streamlines the solicitation process for customers by providing a single tool to post solicitations, receive quotes from GSA Multiple Award Schedules, GWAC or other GSA technology contractors, find sources of supply, submit responses and establish and use Blanket Purchase Agreements. eBuy creates value through instant access to contractors, paperless procurement from "cradle to grave," full compliance with Section 803 of the 2002 National Defense Authorization Act, real-time RFQ management, volume discounts, electronic award notification and debriefing, and best-value practices through enhanced competition. It is ideal for customized services, with features that allow an agency to designate an RFQ as "Sources Sought," attached specification documents and describe complex or customized requirements. By using eBuy, customers can reduce the time spent on procuring products and services so that they can concentrate on their true missions. To learn more, visit www.ebuy.gsa.gov.

GSA Global Supply™

From office supplies to disaster relief products, GSA Global Supply™ provides fast, easy access to hundreds of thousands of established-source products for federal government agencies at the federal, state, and local levels. Requisitioning furniture and furnishings from GSA Global Supply is a great choice, especially for procurements under \$100,000. Depending on the customer's needs, Global Supply can facilitate any requisition-based orders (with no need for comparison shopping) through worldwide delivery, 24/7 support, AbilityOne (formerly known as JWOD) guaranteed products, payment using GSA SmartPay[®] or AAC/DoDAAC, government-to-government transactions, and unrestricted spending limits. It also ensures that all orders comply with the Federal Acquisition Regulations and other DoD, socioeconomic, and environmental policies with which customers need to be concerned. To learn more, visit www.GSAGlobalsupply.gsa.gov.

Ensuring Re-Use with GSA Personal Property Management

Screening other agencies' excess personal property inventories is the federal government's priority source of supply. And with today's increased environmental consciousness, reusing excess property is a source of pride. To help you acquire the excess property your agency needs, GSA offers www.gsa.gov/gsexcess, the personal property reporting tools for the federal government. At GSAXcess[®], reporting, searching and selecting excess property is convenient and user-friendly.

Additional Information

The home base for information on Furniture and Furnishings is www.gsa.gov/totalfurnitureolutions. This site contains links to external resources and regulations and additional resources and training.

GSA invites your questions to one of our Furniture and Furnishings contracting experts; simply send inquiries to iwac.bd@gsa.gov.



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