

SPECIAL ANNOUNCEMENT

The Government Relocation Advisory Board (the Board) has created two surveys targeted at transferred employees and agency relocation managers. The Board is requesting your assistance to inform agency employees, relocated during FY04, of an on-line survey through which they can provide insight to help the Board understand whether or not their needs, expectations and level of satisfaction with relocation allowances authorized by the Federal Travel Regulation (FTR) have been met.

Agency relocation managers are requested to complete a separate on-line survey to provide their insights to help the Board understand whether or not the agency needs, expectations and level of satisfaction with relocation allowance benefits authorized by the FTR have been met.

Whether you are an employee who was relocated during FY04 or an agency manager that relocated employees during FY04, please take sufficient time to fill out the following survey—and please let your colleagues know about these surveys as well. **Once you start, please remember to work through the survey until completed—you cannot save an incomplete survey and return to it later. Completing the survey should not take more than 15 minutes of your valuable time. The Board greatly appreciates your participation in these surveys.**

Accordingly, it is requested that you disseminate the information throughout your agency, by whatever means at your disposal (e.g., agency intranet).

Following are the links to the agency and employee survey.

Federal Agency Survey:

<http://www.surveysolutions.com/gsa/agency.htm>

Employee Evaluation of Federal Relocation Program:

<http://www.surveysolutions.com/gsa/emp.htm>